

LEARNING BARGE FIELD TRIP AGREEMENT



PLEASE COMPLETE THIS AGREEMENT AND RETURN BY EMAIL TO Summer Brown, sbrown@elizabethriver.org

SPONSOR/SCHOOL:			
ADDRESS:			
SPONSOR CONTACT NAME:			
CONTACT PHONE:			
CONTACT EMAIL:			
DATE OF VISIT:			
TIME (circle):	9:30 am – 11:00 am	11: 00 am – 12:30 pm	OTHER:
	10:00 am – 11:30 am	11:30 am – 1:00 pm	
PARTICIPANTS			
# Students:	Grade(s):		
# Teachers:	# Chaperones:		
# Buses:			
Group Special Needs (explain):			
PARTICIPANT FEE:	Hampton Roads Area Schools: \$9 - \$12 per student (Sliding Scale). You can choose fee based on your group's budget. Out of Area Schools: \$14 per student. There is no charge for teachers or chaperones accompanying students.		
Amount Due:			
SPONSOR CONTACT SIGNATURE:			
DATE SIGNED:			
Elizabeth River Project Contacts			
Robin Dunbar, Deputy Director, Education	rdunbar@elizabethriver.org	Tel: 757-392-7132 Fax: 757-397-8377	
THIS AGREEMENT IS EXPRESSLY SUBJECT TO THE TERMS AND CONDITIONS ON P.2			
Thanks for helping make the restoration of the Elizabeth River a reality!			
The Elizabeth River Project, 475 Water Street, Suite C103A, Portsmouth, Virginia 23704 www.elizabethriver.org			

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Terms and Conditions

1. **The Elizabeth River Project's Dominion Energy Learning Barge is Coast Guard inspected and owned and operated by The Elizabeth River Project.** The Elizabeth River Project ("ERP") is a 501(c)(3) non-profit corporation. Fees charged for Field Trips and other educational events offset the direct costs of the events and do not result in profit or income for ERP. The barge is closed to the general public and is available for pre-registered program participants only. For more information, 757-399-7487.
2. **Sponsor's responsibilities.** The LEARNING BARGE is a vessel and therefore appropriate care must be taken when aboard the vessel for educational activities. Do not enter or exit without Elizabeth River Project assistance. All passengers, teachers and chaperones, must check-in with the barge manager before entering or exiting the barge. Any passengers not recognized or identified by Elizabeth River Project or lead contact will not be permitted aboard the barge.
3. **Sponsors agree as follows:**
 - a. When children are in the group, the **Sponsor agrees to provide an appropriate number of chaperones** for the group. Normally, 1 chaperone should be provided for 10 students.
 - b. **Sponsors are responsible for the behavior of the group** and must take special care when children are in the tour group. Climbing railings, standing on benches, running horseplay and use of profanity are not permitted. Safety rules are posted on the LEARNING BARGE and will be explained when you come aboard.
 - c. **No food or drink is allowed** aboard the LEARNING BARGE except by prior arrangement and agreement with ERP.
 - d. **Weapons, smoking, and open flames of any kind are prohibited** on the LEARNING BARGE. **Passengers will be required to exit the barge during thunder, lightning, high winds or any circumstance deemed hazardous by Elizabeth River Project.**
 - e. **Sponsors understand that, for the safety of the group and the crew, any tour participants who refuse or fail to follow LEARNING BARGE rules and policies will be asked to leave** and if the person asked to leave is a minor, a chaperone or escort will be required to accompany the departing child.
 - f. **Appropriate dress is required** aboard the LEARNING BARGE. Sponsors must ensure that tour participants wear clothing appropriate to the weather, including coats and raincoats if rain is expected. **CLOSED TOE SHOES ARE REQUIRED FOR ALL PARTICIPANTS. SANDALS, FLIP-FLOPS, AND HIGH HEEL SHOES ARE NOT ALLOWED FOR THE SAFETY OF PARTICIPANTS.**
 - g. Sponsors must arrange for transportation to and from the LEARNING BARGE and should ensure that the bus or other transportation for group participants arrive at least 10 minutes before the LEARNING BARGE field trip is scheduled to begin. **Buses, vans and cars should park on the street near the barge.**
4. **Insurance.** ERP maintains insurance for its activities on the LEARNING BARGE. Sponsors should ensure that they have appropriate insurance coverage as well.
5. **Waiver of Claims.** Sponsors agree to release, waive all claims, discharge, and covenant not to sue Elizabeth River Project, its officers, employees, volunteers, and agents from liability from any and all claims resulting in personal injury, accidents or illnesses and property loss arising from, but not limited to, participation in the field trip/event, due to the negligence of Sponsor, Sponsor's employees, trip chaperone's or Tour participants. Sponsor agrees that Elizabeth River Project is responsible only for the general supervision of the logistical/educational aspects of the field trip.
6. **Notice of Claims.** Sponsor agrees to provide immediate notice to ERP if any tour participant, participant parent or guardian, either files, or threatens to file, a claim arising from or related to the Field Trip, so that ERP can notify its insurance carriers.