



Outreach

GENERAL STATEMENT OF RESPONSIBILITIES

Outreach volunteers are ambassadors of Elizabeth River Project, setting the tone for the organization at public events. Volunteers will assist Staff to run information tables throughout the community. This role is responsible for engaging with the public, and educating about Elizabeth River Project and membership opportunities. Volunteers for this role are typically needed on evenings and weekends.

ESSENTIAL JOB FUNCTIONS

- Engage with guests and be available to answer questions regarding Elizabeth River Project and membership opportunities.
- Responsible for having a general understanding of Elizabeth River Project and the organizations history.
- Represents Elizabeth River Project to the public at the Ryan Lab and during community events.

PERFORMANCE STANDARD

All volunteers are expected to effectively work with other volunteers and staff to meet the needs of the community and the organization through work behaviors demonstrating Elizabeth River Project's Values. Volunteers are required to stay within the boundaries of their job and abide by our standard code of ethics outlined in the volunteer handbook.

REQUIRED AGE

Volunteers for this position must be at least 16 years or older

EDUCATION AND EXPERIENCE

Experience in education, outreach, or biological sciences including ecology, biology, or environmental science is preferred but not required.

ADDITIONAL REQUIREMENTS

Previous experience in customer service is a plus.

PHYSICAL REQUIREMENTS

- Requires the ability to exert light physical effort.
- May be required to stand for long periods of time.
- Some lifting, carrying, pushing and/or pulling of objects and materials of lightweight (5-20 pounds).

SENSORY REQUIREMENTS

- Some tasks require the ability to perceive and discriminate sounds and visual cues or signals.
- Tasks require the ability to communicate orally.

ENVIRONMENTAL EXPOSURES

Essential functions of the job may be performed with exposure to adverse environmental conditions, such as extreme cold and heat. Elizabeth River Project staff will always take into consideration of weather conditions before scheduling an outdoor volunteer shift.

POSITION PARAMETERS

- This position directly reports to the Volunteer Coordinator for scheduling and shift coordination.
- ERP participates in outreach events 7 days a week. Evenings and weekends are the most common shifts, with occasional weekdays available.